



Location: THE FOUNDERS INN & SPA

Vendor Fees: (Check All That Apply)

_____	Electricity	\$15.00
_____	Extension Cord	\$15.00 Each
_____	Surge Protector	\$15.00 Each
_____	Easel	\$15.00 Each
_____	Miscellaneous Requests:	_____

Shipping Information:

If shipping directly to the Hotel, please prepare the label on packages as follows:

The Founders Inn and Spa
 ATTN: Anne Goessling, Conference Services Manager
 Borzoi Club of America 2023 National Specialty
 5641 Indian River Road
 Virginia Beach, VA 23464
 HOLD FOR: Booth #_____ / (Name of On-Site Rep)

Please denote on the label if there are multiple packages: 1 of 4, 2 of 4, etc.

Drayage Fees:

Please arrange to have your packages arrive no more than five (5) days prior to the start of your conference/exhibit. Handling and Storage fees are as follows:

Up to 5 Days prior to event	1-10 boxes/packages	Complimentary
	11+ boxes/package	\$5.00 each/day
After 5 Days		\$5.00 each/day

Vendor Information

Please complete the following information

Vendor name(s) _____
 Booth # _____
 Company Name _____
 Address _____
 City _____
 State _____ Zip _____
 Telephone# _____

Payment Information

Advance Payment is required. Valid payment includes a valid credit card, check, or money order.

Card No. _____
 Exp. Date _____
 Check/Amount Enclosed: \$ _____
 Check/Amount Enclosed: \$ _____

Cancellation/No-Show Policy:

* Advance Payment is Non-Refundable

Email Address _____

PLEASE EMAIL:

anne.goessling@FoundersInn.com

Phone Number: (757) 366-5756

OR FAX:

(757) 366-5785 Direct

Hotel cannot be held responsible for lost or misdirected faxes. Please call the hotel 24 hours *after* sending for confirmation that registration has been received.

Confirmation that payment & registration have been received will be emailed to you.