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## Trophy Chairman

Standardized trophies, which have been approved by the Board, will be used for all awards unless otherwise indicated. The cost of the BCOA standardized trophies will be paid from the BCOA general treasury and will be reimbursed from overall profits.

**BCOA donates the Best of Breed trophy and premium list and catalog should not list any other contributor.**

Standardized trophies and rosettes are ordered by the Show Secretary and will be shipped to Facility Coordinator or his/her delegate.

- 1) Solicit trophy donations as soon as previous year specialty is completed, usually a sign-up sheet during the week of the specialty. Cash & credit card information may be accepted at the specialty. An invoice should be produced and sent to donors from the sign-up sheets with a deadline within a few months. Donations should be sent to the Show Secretary who will inform the Webmistress of the donation. Cash donations offered as prizes for any placement or award will not be discouraged. Announcements should be made periodically on the Borzoi internet lists soliciting donations.
- 2) Arrange for trophy donation request to be printed in the Aristocrat. Donation amount of different placements have been standardized.
- 3) Webmistress will maintain trophy list for the BCOA website with available placements.
- 4) **Cash donation and actual item awards will be listed in the premium list and all other donors will be listed in the catalog.**
- 5) The Specialty logo cloisonné medallions (approx. 300) will be arranged for by the Show Secretary. **It is BCOA policy that the yearly Specialty medallion will be available for sale to the membership.**
- 6) The BCOA Challenge Trophy Chair will make arrangements for the challenge trophies to be updated each year with the most recent winner. They will be on exhibit throughout the Specialty. These currently include: The Leonard Tamboer Memorial Trophy, The Founders Trophy, the Triathlon Challenge Trophy, The Saringa Challenge Trophy, and The Virshina Rose Trophy. In addition there are three for the ASFA field trial – The David Breaz Challenge Trophy, The Rancho Gabriel Memorial Trophy and the Charles J. Kubiak Challenge Trophy.
- 7) Arrange for display and manning of trophy table.
- 8) Make sure that challenge trophies are removed from display and are in the winning show photo.
- 9) Send each donor a thank you note for their donation/contribution. Keep a list of donors and their kennel name for placing in catalog on support page.
- 10) Collect and keep a running account of donations. **All checks must be submitted to the Specialty Treasurer (Show Secretary) within a week of receipt.**

Updated 1/26/20