

BORZOI CLUB OF AMERICA, INC.



RECORDING SECRETARY'S REPORT **2/1/22 – 3/31/22**

- 2/1/22 Scheduled the board meeting on Dialpad for February 7, 2022.
- 2/1/22 Sent an email to Helen Lee asking if it were possible for me to send a blast email to the membership. Received a response.
- 2/2-28/22 I am receiving ongoing membership updates and adjusting the spreadsheet. There are far too many changes to list them all here.
- 2/2/22 Received an email from Monika Stachon containing a membership sponsor form for Carly Blaugher stating she would send a signed copy soon and responded.
- 2/2/22 Received an email from Carly Blaugher asking for a list of members in the Pittsburgh area that she may contact for a home visit. Replied that if she waits until after our February 7 board meeting discussing the home visit survey, she may not need a home visit.
- 2/2/22 Received an email from Helen Lee stating that not all the people listed on the home visit website page are BCOA members. She asked if there should be a distinction between the non-members and members and replied.
- 2/3/22 Sent an email to the regional governors asking for assistance in completing the Junior member's information on the membership spreadsheet.
- 2/3-11/22 Received responses from various board members regarding updating the Junior member information. A current Junior member list will be available when completed.
- 2/4/22 Received an email from Shen Smith requesting that I forward the BTRC minutes and investment policy amendments to the BCOA board in preparation for the upcoming meeting which I did.
- 2/4/22 Received a thank you via email from S. Heffernan for sending her R. Neal's email address which I sent on January 30, 2022.
- 2/5/22 Received an email from Nancy Reimer requesting a member's most recent address, sent a reply, and received a thank you.

- 2/6/22 Received an email from L. Hoflin, forwarded from H. Lee stating she received a late dues payment from a person who is not on their membership lists. Do I know who she is? It was from a potential new member, Carly Blaugher. (No membership application was completed.)
- 2/6/22 Received a sponsor form for Carly Blaugher from Jamie Bobrowski and thanked her.
- 2/7/22 Received an email from Kristina Terra addressed to myself and B. Danieli, requesting advice on using the Dialpad platform for our board meeting later this evening.
- 2/7/22 Received an email from B. Danieli stating she answered Kristina Terra's questions.
- 2/7/22 Replied to both B. Danieli and K. Terra.
- 2/7/22 Received an email from A. Sorbie asking for the agenda for tonight's meeting. I advised her on how to find all the necessary documents and reports for tonight's meeting on the I/O group site. Received a thank you.
- 2/7/22 Received an email from Barbara Tyler Lord with information and questions regarding the junior members. Replied with updates.
- 2/8/22 Received an email from Carly Blaugher containing the necessary application, proof of payment, and sponsor forms for her membership to BCOA.
- 2/8/22 Replied to Carly Blaugher stating I received all her necessary paperwork for membership into BCOA. I stated her first reading will take place at our April meeting and thanked her for her interest in the club. Received a thank you.
- 2/8/22 Received an email from K. Terra advising me of the status of life member Pat Toy. She may need to be listed in the directory without an address. Replied, thanking K. Terra and asking to be kept informed of Pat Toy's status.
- 2/8/22 Adjusted the Membership Dues Renewal form to add a space for the late fee and a spot for a kennel name.. Those options were available when paying online but not on the mail-in form.
- 2/8/22 Received a membership application and payment from Samantha & Anna Isaacs. No sponsor forms have been received.
- 2/9/22 Sent the AKC Special Election Edition of Perspectives to the Members Only I/O Group at the request of P. Hlatky as she cannot post to that group.
- 2/9/22 Sent the minutes and supporting documents from the three November meetings that were approved on February 7 to H. Lee for publication on the website.
- 2/9/22 Sent an email to Akland Printing asking for an estimate for printing our 2022 membership booklet. Received a reply and a thank you for the chance to quote the job.
- 2/10/22 Received an email from H. Lee stating she had added all the requested documents for the November meetings to the website.

- 2/10/22 Notified the board that the November documents are posted on the website and to share them with the membership.
- 2/10-11/22 Received several emails from Akland Printing requesting more information in order to give us an estimate for printing the 2022 membership booklet. Replied with the requested information.
- 2/10/22 Received an email from Lauri Anderson asking how to access the attachment on the I/O group that I forwarded for Prudence and replied with suggestions.
- 2/10/22 Received an email from Lauri Anderson stating my suggestions did not work.
- 2/10/22 Sent a test email from the I/O group to L. Anderson to see if she was receiving mail from the group. She replied that she received the test email.
- 2/11/22 Since it is working fine for me, I have no idea how to fix the issues with the I/O group attachments. Responded to L. Anderson and attached the document in question to that private email.
- 2/11/22 Received several emails from Amy Sorbie with updates to the membership booklet of deceased members and address changes. I thanked her for the information and indicated that I had already made all those changes. I also stated that I would be sending a proof copy for the membership to preview before sending the booklet to print.
- 2/11/22 Received an email from A. Sorbie stating she had notified the Gilbert family explaining that Madison needs to apply for membership into BCOA since she aged out as a Junior member. She also mentioned their current household membership is for Trestina and her husband, Mark.
- 2/11/22 Received an email from A. Sorbie stating that Logan Taylor Yankowski has aged out of Junior membership
- 2/12/22 Responded to A. Sorbie thanking her for the updated information on Logan Yankowski.
- 2/12/22 Replied and thanked A. Sorbie for the information on the Gilbert family and added Mark's name to the household membership.
- 2/12/22 Sent a test of the I/O group email to Roger Katona to determine if he was able to open the attachment without a password, he was.
- 2/12/22 Sent an email to L. Anderson, asking if she was able to open the attachment in the email I sent her privately since I had not gotten a reply.
- 2/12/22 Sent an email asking P. Hlatky if she had any suggestions for getting the AKC Perspectives to our members and suggested that she send it to the regional governors for them to send to their members.
- 2/12/22 Sent an email to the Board saying there are still approximately 23 members who have not paid their 2022 dues, stating the deadline and asking the regional governors to reach out to their members again.

- 2/12/22 Scheduled Dialpad meeting for part 2 of our February board meeting for Feb. 15, 2022 at 8 PM EST.
- 2/12/22 Sent an email to S. McFadden and A. Sorbie asking which one of them is using the RGOV3 address to post to the members-only group since the last two messages were not signed. The account is listed under the name S. McFadden but RGOV3.
- 2/12/22 Received a reply from S. McFadden saying she sent the unsigned messages to the members-only group using the RGOV3 account. That account needs to be switched over to A. Sorbie. S. McFadden is a member with her personal email address as well as the VP email address.
- 2/12/22 Received a reply from A. Sorbie stating she had not been approached about the RGOV3 email address.
- 2/12/22 Received an email from Deb Vidaver-Cohen asking if any of the highlighted names on her National Owner Handler paperwork are BCOA members in order to do her rankings and replied that none of them are BCOA members.
- 2/12/22 Received a reply from L. Anderson that she was able to open the attachment when sent to her privately and thanked her.
- 2/12/22 Received an email and phone call from Chien-Yu Lin wanting to purchase a memorial page in the National catalog. I responded to the email, that had the officers copied, asking if anyone had yet responded to Chien-Yu. Received a reply from K. Horn Janek stating she had contacted Chien-Yu Lin.
- 2/13/22 Wrote to R. Williams stating that A. Sorbie was not set up to receive messages at the RGOV3 email address. He said he would follow up with Amy.
- 2/13/22 Checked the board I/O group list of members and saw that S. McFadden is no longer listed under the RGOV3 email address, A. Sorbie is now correctly listed as RGOV3.
- 2/13/22 Sent a note to R. Williams stating that A. Sorbie had been added as the RGOV3 in the board I/O group. I also stated that K. Horn Janek and K. Terra only had their personal email addresses in the board group.
- 2/13/22 Replied to Chien-Yu Lin thanking him for his interest in placing a memorial ad in the 2022 National catalog.
- 2/13/22 Responded to an email sent by L. Hoflin to the entire board about discrepancies between my membership list and hers.
- 2/13/22 Sent an email to the board, H. Lee and Barbara O'Neill asking for verification of the life members who have not returned their updated membership form.
- 2/13-20/22 Received emails from many board members, H. Lee and B. O'Neill with confirmation of life and/or updated contact information for the life members who had not returned their membership form.

- 2/13/22 Received an email from D. Vidaver-Cohen offering to pay the membership dues for Corissa Fanning and Stephen Engler and responded.
- 2/14/22 Adjusted the Membership Dues Renewal form in an attempt to clarify what is required from life members.
- 2/15/22 Received an email containing a membership application from Angela and Susan Campbell and replied.
- 2/15/22 Received an email from L. Hoflin stating she received a payment for membership from Angela Campbell and replied.
- 2/15/22 Received an email with H. Lee copied, from K. Novotny with the error message she receives when sending things to the recsec email address and replied.
- 2/15/22 Received an email from H. Lee requesting that I clear out the recsec mailbox which she thought was causing the problem. I replied that I had done that a few weeks ago.
- 2/15-16/22 Received another email from H. Lee asking if I had copies of all the emails that are currently stored in the recsec account and asking if I wanted her to delete that version of the account completely to stop the confusion. I replied that I have copies of the email but that we should wait until the National is finished to worry about correcting the issue.
- 2/16/22 Sent a follow-up email to Barbara Lord checking to see if she received my response sent on 2/8/22 to her questions regarding junior members since I did not get a reply. Also informed her that I was told that Logan Yankowski has aged out of the junior program.
- 2/16/22 Sent an email to the board including the NBRF Borzoi Bulletin February 2022 edition.
- 2/16/22 Since she has no regional governor, I sent an email to Michelle Fink reminding her that her dues need to be received by March 1 if she plans to remain a BCOA member.
- 2/16/22 Received a reply from Michelle Fink stating that she will not be renewing her BCOA membership.
- 2/17/22 Received a reply from B. Lord regarding the updated junior information I provided to her.
- 2/17/22 Received an email from Akland Printing with an estimate for the 2022 BCOA Membership booklet and replied with several questions.
- 2/17/22 Sent an email to Market Street Print asking for an estimate for printing the 2022 BCOA Membership booklet.
- 2/17/22 Received an email from Janice Haldi requesting me to send a second invitation to the members only group as the first one I sent had expired.
- 2/17/22 Received an email from Market Street Print containing an estimate for printing the 2022 membership booklet and responded with questions.

- 2/17/22 Sent an email to Carly Blaugher and Monika Stachon stating I have not received the signed sponsor form that Monika said would be sent on Feb. 4, 2022.
- 2/18/22 Received an email from K. Horn Janek, forwarded from Mike Savage asking for the date he and his wife joined BCOA, and replied. FYI, the year joined is included in each listing in the membership booklet.
- 2/18/22 Received an email from Monika Stachon stating her sponsor form for Carly Blaugher would be printed, signed, and mailed today.
- 2/18/22 Sent invitations to join the BCOA members-only I/O group to the new members as the link expires after 14 days.
- 2/18-23/22 Received an email each time another new member accepted the invitation I sent and joined the members-only I/O group.
- 2/18/22 Scheduled Dialpad meeting for part 3 of our February board meeting for Feb. 21, 2022, at 8 PM EST.
- 2/18/22 Added kennel names to the membership spreadsheet for all the members listing one on their dues renewal form and all listed in the Midwest Borzoi Club membership directory.
- 2/18/22 Received an email from Market Street Print with a more complete estimate for printing our Membership booklet.
- 2/18/22 Received an email from K. Horn Janek stating that M. Savage wants the actual date he joined BCOA. Responded saying I do not have records showing anything more than the year.
- 2/18/22 Received an email from S. McFadden stating she changed her I/O group settings to have the V-P address listed for her in both groups and responded noting that A. Sorbie, K. Terra, and K. Horn Janek do not have their board email addresses in the board I/O group account.
- 2/21/22 Received an email from Liz Duncan asking me to change her email address in the members-only I/O group. Deleted her old address and sent an invitation to her new email address which she accepted.
- 2/21/22 Sent invitations using the board email addresses to the three regional governors who only had their personal email signed in for the board I/O group. A. Sorbie and K. Horn Janek accepted the invitations, waiting for K. Terra.
- 2/22/22 Received a sponsor form for Carly Blaugher from Monika Stachon.
- 2/22/22 Sent an email to Monika stating that I received her sponsor form and received a thank you reply.
- 2/22/22 Received an email from B. Danieli with the updated list of officers for AKC and responded with two changes that were missed and received a thank you reply.
- 2/23/22 Received an email from R. Williams forwarded from Nancy Katsarelas regarding the Annual Awards in which she mentioned she had moved.

- 2/23/22 Wrote to N. Katsarelas asking if the address I have listed for her was current and received a response that it was.
- 2/23/22 Sent a message via Facebook to Johnnie Roe asking if he planned to renew his membership in BCOA, Received a reply that he was not planning to renew.
- 2/23/22 Sent my votes for the AKC Lifetime Achievement Awards to R. Williams
- 2/25/22 Received a phone call from Liz Duncan asking if it was 'okay' for members to copy posts from the members-only I/O group and post them to other social media sites. I replied that it was not okay.
- 2/28/22 Sent one last reminder to pay dues to the members-only I/O group.
- 2/28-3/1/22 Received many emails from folks who didn't remember if they had paid their dues asking for confirmation and responded privately.
- 3/1/22 Sent the first draft of the minutes from the Feb. 7 meeting to the board for review and received responses from L. Hoflin, K. Horn Janek, and B. Danieli.
- 3/1/22 Sent an email to the members-only I/O group explaining that the Regional Governors have been sending email reminders to the unpaid members for several weeks. I stated that if the member had NOT gotten an email from their governor, they were paid for 2022.
- 3/1/22 Sent a second email to the I/O group stating that everyone who wrote to me asking to verify their dues payment had already paid.
- 3/1/22 Received an email from life member Darcy Lampe giving me her new address. It is: 16-566 Keaau Paho Rd Ste 188-376 Keaau, HI 96749, thanked her for the information and updated the membership spreadsheet.
- 3/1/22 Received a message from Veni Harlan asking if the BCOA has a position on the situation in Ukraine. Her regional governor had a pro-Ukrainian graphic on her governor's report and is representing BCOA. She was concerned since we have Russian members. I indicated that her regional governor was acting independently and offered to mention it to R. Williams.
- 3/1/22 Received an email from H. Lee saying that she'll be taking down the "late fee" dues page tomorrow morning and replacing it with the regular page. I asked her to hold off for another day or two so no one could sneak in to pay late without the late fee as take happened last year. H. Lee said she would wait before changing the page.
- 3/1/22 Asked for and received the last group of paid due membership dues receipts from L. Hoflin and updated the spreadsheet.
- 3/2/22 Received an email from Victoria Cassano asking if I was the person in charge of Futurity because she had not received the application for the brood bitch class. Replied and included Rebecca Neal's contact information.

- 3/2/22 Received an email from L. Hoflin confirming that I knew of the passing of life member, Grace Conally. Thanked her and stated that I was aware.
- 3/3/22 Received a follow-up email from Market Street Print and replied.
- 3/3/22 Removed the non-renewing members from the BCOA Members-only I/O email group.
- 3/4/22 Received an email from H. Lee asking if she could change the payment page on the website to remove the late fee version. Responded saying to please do so.
- 3/5/22 Received revisions to the Feb 7 minutes from K. Terra.
- 3/5/22 Received a thank you from Darcy Lampe.
- 3/5/22 Contacted Deb Vidver Cohen stating that since I was no longer an admin for the Discussing our Borzoi Club Facebook page, which requires members to belong to BCOA, I do not have the ability to remove the members who no longer belong to BCOA. I asked if she wanted to re-instate me as an admin or if she wanted the list of folks that need to be removed?
- 3/6/22 Received a message from D. Vidaver Cohen saying that she made me a moderator of the Facebook group Discussing our Borzoi Club in order for me to remove the non-BCOA members.
- 3/6/22 Removed the non-BCOA members from the Discussing our Borzoi Club Facebook group.
- 3/6/22 Received a response from R. Williams regarding the concern a region 3 member had expressed and replied.
- 3/6/22 Received two emails from H. Lee asking if persons who were listed in the top NOHS statistics were BCOA members. I replied that they were not BCOA members.
- 3/6/22 Sent my vote for the AKC Lifetime Achievement Awards to the Board.
- 3/7/22 Received an email from Rebecca Neal thanking me for forwarding Torie Cassano's request.
- 3/7/22 Sent an email to Rebecca Neal asking for confirmation of the number of possible voters and votes received for the Futurity judge voting.
- 3/7/22 Received an email from K. Novotny asking for the current address of J. Spiers and sent it to her. It is: 11832 Smith Road Loma Rica, CA 95901. Received a thank you reply.
- 3/7/22 Called Diane Wevley and left a message reminding her that she owed a late fee to remain a BCOA member.
- 3/7/22 Received a call from Diane Wevley stating that she did not receive the dues renewal form until after Dec. 31, 2021. I told her we would excuse the late fee this time and suggested she pay online next year. She liked that idea and stated she would do so.
- 3/7/22 Sent the updated 2022 membership spreadsheet to L. Hoflin to compare with her version.

- 3/8/22 Received a reply from Rebecca Neal containing the Futurity information I requested.
- 3/8/22 Sent the updated 2022 membership spreadsheet to H. Lee so that she can begin making the needed changes to her version before formatting it for the printer.
- 3/8/22 Created a form for nominating conformation and sweepstakes judges for 2024 National Speciality to be sent as an attachment to a blast email to the membership.
- 3/8/22 Received a reply from H. Lee stating she was very busy with the memorial pages and ads for the National catalogue and that it may be a while before she can work on the membership booklet.
- 3/8/22 Sent an email to H. Lee asking if she had time to send a blast email.
- 3/8/22 Sent an email to H. Lee asking if I should send the membership spreadsheet to KC Artley to make the changes since she is Helen's backup and received a reply stating not to send it to KC. Artley because H. Lee will have some time later this week.
- 3/9/22 Verified with L. Hoflin that our membership spreadsheets are in agreement.
- 3/9/22 Sent the letter to nominate judges to R. Williams for his approval before sending it to H. Lee to send as a blast email.
- 3/9/22 Received an email via members-only from Nancy Katsarelas stating that the email address she had for a member was bouncing. I replied that the member did not indicate a change in her information when renewing. I suggested she call the member.
- 3/9/22 Received an email from N. Katsarelas stating that she tried again and the email address worked.
- 3/9/22 Received an email from H. Lee stating she would have time to send a blast email out this evening. Once I get the approval from R. Williams I will send it to her to blast to the membership.
- 3/10/22 Received an email from Dean Eelman asking me to add his wife, Melissa, to the i/o members-only group. I replied to him stating that I sent her an invitation.
- 3/10/22 Created the email to be sent to the membership with the attachment of the form that will be used to nominate judges for the 2024 National Specialty.
- 3/10/22 Sent the email text and attachment of the 2024 judge's nomination form and instructions to R. Williams for proofing and his approval. Received a reply and suggestions and responded.
- 3/10/22 Sent the email text and attachment to R. Williams and H. Lee for her to send the blast email to the membership for nominating the 2024 judges.
- 3/10-24/22 Received many judge nomination forms via email and USPS mail.
- 3/10/22 Received an email from Pauline Coe stating that she received the nomination form but that it went to her old email address. She wanted to make sure I had the right one. Responded that I do have

- the correct one for her and that the form was sent to the 2021 membership emails. Received a thank you response.
- 3/10/22 Received an email from Carol Backers asking when the judge nominations needed to be returned to me and responded.
- 3/11/22 Received several emails, a Facebook message, and two phone calls from S. McFadden stating she should not be listed as someone not to nominate on the 2024 nomination form.
- 3/11/22 Corrected the nomination form, removing S. McFadden and T. Marshall from the do not nominate group.
- 3/11/22 Sent the most up-to-date 2022 membership spreadsheet to the board for their use when contacting members.
- 3/11/22 Sent the explanation and revised version of the nomination form to the regional governors asking them to email it to their regions.
- 3/11/22 Created a document to list all the judge nominations I have received.
- 3/12/22 Received an email from Katie Averill requesting that I send her a hard copy of the judges nomination form. Responded with an alternative method for her to send in her nominations.
- 3/12/22 Received an email from K. Horn Janek asking for my help with a request from Pam Leichtnam for the nomination to be sent as a jpeg so she can print and return the form.
- 3/12/22 Received an email from K. Horn Janek stating she sent P. Leichtnam a jpeg version of the nomination form and thanked her.
- 3/13/22 Received an email from A. Sorbie stating that 2 of her regional members' email addresses bounced.
- 3/13/22 Received an email from A. Sorbie indicating she received a new email address for Billie Thibeaux. It is billie.thibeaux@gmail.com. The other one that bounced was an error on her part.
- 3/13/22 Received an email from K. Horn Janek stating that P. Leichtnam cannot print out the nomination form and asked for my assistance in sending her the form as a pdf.
- 3/13/22 Received an email from A. Sorbie with another new email address in her region. Jonnie Bradley's new email address is info@thewiseguideonline.com.
- 3/13/22 Sent the two new email addresses to H. Lee for the membership booklet.
- 3/13/22 Sent an email to Karen Dumke stating her nominee for the sweepstakes judge is not a BCOA member. To have their name included, I must receive the nominee's contact information. Received the necessary information.
- 3/13/22 Sent an email to H. Lee telling her of the motion requiring the members be listed by state in the membership directory. Received a reply.
- 3/14/22 Sent an email to P. Leichtnam asking how I could help her with the nomination form. She stated she has never been able to fill in word

- docs. Responded with an alternative method for her to send in her nominations.
- 3/15/22 Sent several emails back and forth with H. Lee while working on the membership booklet.
- 3/15/22 Received a proof copy of the membership booklet and began checking each entry for correctness.
- 3/16/22 Sent an email to Leo Abordo stating her nominee for the sweepstakes judge is not a BCOA member. To have their name included, I must receive the nominee's contact information.
- 3/16/22 Sent an email to a member asking them to identify themselves and to re-send their judge nominations as a Word doc or pdf, as I cannot open a .pages file.
- 3/17/22 Posted an update to the judge nominations to the members-only i/o group. I reminded members of the stipulations that must be followed and that the deadline is March 24, 2022.
- 3/17/22 Received an email from Janet Adams with the contact information for the non-BCOA member sweepstakes judge she nominated.
- 3/17/22 Received an email from Sasha Davenport asking how she might contact other members/potential sponsors in her area in order to start 'the 5-year-clock' to join the club.
- 3/17/22 Received an email from Ginger Jones asking for confirmation that the judge nominations were for 2024 and replied that they were.
- 3/18/22 Received an email from L. Abordo asking me to remove her sweepstakes judge nomination as she cannot commit that far in advance and replied that I had done so.
- 3/18/22 Sent an email responding to S. Davenport stating that there is no 5-year stipulation and since she lives in TX, she may want to attend the 2021 National in Mesquite. Received a reply that she will attend and asked if she can attend the Borzoi Ball without being a member and replied. I also explained the part of the application process that had her confused.
- 3/18/22 Received an email from Chris Danker requesting I confirm receipt of her judge nominations since the recsec address comes up as 'Joy Windle' and replied that I received them. Received a thank you response.
- 3/18/22 Received a box of petitions for a by-law change from Barb Ewing.
- 3/19/22 Sent an email to Kay Henderson stating her nominee for the conformation judge is not a BCOA member. To have their name included, I must receive the nominee's contact information.
- 3/21/22 Received an email from B. Ewing asking for confirmation that I received the petitions. I replied stating I had apologized for forgetting to acknowledge that I received them. Got a reply.
- 3/21/22 Sent an email to Victoria Cassano stating her nominee for the sweepstakes judge is not a BCOA member. To have their name included, I must receive the nominee's contact information.

- 3/21/22 Sent an email to Pam Leichtnam stating her nominee for the conformation judge is not a BCOA member and is foreign. To have their name included, I must receive the nominee's contact information.
- 3/21/22 Received an email from R. Williams asking me to schedule a meeting for the health committee for tomorrow (3/22/22) at 7:30 PM and to invite the board along with Nancy Hopkins, Danielle Steenkamp, and Ginger Jones.
- 3/21/22 Received an email from R. Williams stating he made a mistake and that the health committee meeting is supposed to begin at 8 PM, not 7:30 PM as stated in his prior email and replied.
- 3/21/22 Received a reply from V. Cassano stating her sweeps nominee is a judge and cannot be nominated. Removed that name from the list.
- 3/21/22 Received an email from a member who was upset that I published her email with her judge nomination to the members-only I/O group. I explained she sent her email to that group rather than to my private email and that I do not censor posts, I just approve them. Received a reply that now she is aware that list is public.
- 3/22/22 Sent the corrections noted in the proof copy of the membership booklet to H. Lee.
- 3/22/22 Received an email from Paula Moore asking me to send the nomination form in another format because she can't open a word doc. I did so.
- 3/24/22 Received the last judge nomination form in the USPS mail. Today is the deadline. 61 individuals sent in a nomination.
- 3/25/22 Received two judge nomination forms via email. I notified the members that they missed the deadline.
- 3/25/22 Sent the draft minutes for the February 7, 15 & 21 meetings to the Board for edits.
- 3/26-30/22 Received edits to the minutes from the Board.
- 3/28/22 Received judge nomination forms from a couple that was postmarked March 24, 2022. The deadline to receive these nominations was March 24, 2022. I wrote and told them their nominations arrived after the deadline and cannot be considered.
- 3/28-4/3/22 Looked through the flash drive of Joy's old files for the form to send for the initial judge's ballot.
- 3/29/22 Made the necessary edits to the February board minutes from changes sent in by the board and thanked those who contributed.
- 3/30/22 Wrote to H. Lee asking if she had finished the pdf of the membership booklet.
- 3/30/22 Wrote to the board asking if anyone had a copy of the notice that gets sent with the judge nominations to reduce the list prior to the 'breakdown ballot'.
- 3/31/22 Received another proof of the membership booklet from H. Lee and made additional corrections.
- 3/31/22 Made final edits to the February board meeting minutes.

