



**BCOA BOARD MEETING MINUTES - FINAL**  
**October 31, 2020 – Face to Face (F2F) – Las Vegas, Nevada**

**1. ROLL CALL – taken and meeting commenced at: 9.55 am (PST)**

<b>OFFICERS/BOARD</b>	<b>IN ATTENDANCE</b>
Ron Williams, President	Yes
Carol Enz, Vice President *	Yes
Janis Leikam, Treasurer	Yes
Barbara Danieli, Corresponding Secretary and Acting Recording Secretary	Yes
Prudence Hlatky, AKC Delegate *	Yes
Kari McCloskey, Region 1 *	Yes
Elizabeth Tolley, Region 2 *	Yes
Shirley McFadden, Region 3	Yes
Lorrie Scott, Region 4	Yes
Karen Ackerman, Region 5	Yes
Joyce Katona, Region 6	Yes

**1. PRESIDENT’S REPORT – Ron Williams**

**Report from President:** Board Members designated with an (\*) above phoned into the meeting. Due to the difficulties with COVID and some board members not being comfortable traveling, the board made the exception of allowing call ins for the F2F. The board had a quorum with the board members in attendance at this meeting.

Per the BCOA Constitution and By-Laws, Article 4, Section 2, the decision was made by the quorum attending board members to not allow the conference call members to vote. Accordingly, Prudence Hlatky, Carol Enz, Betsy Tolley and Kari McCloskey will participate in the meeting but unable to vote.

As a result of disagreement with the rule, Prudence Hlatky and Carol Enz, withdrew from the meeting and disconnected from the conference call. Betsy Tolley raised concern regarding the voting rule as she was not aware of the rule prior to the meeting. Betsy Tolley and Kari McCloskey remained on the conference call.

During the start of the meeting, when all board members were in attendance, there was an apparent leak of information being discussed to a non-board member who posted on social media. The social media post was read to the remaining board members in attendance. Ron Williams reminded the board members about the significance of the confidentiality agreement that all board members signed. Board members discussed a full investigation regarding the board member who breached the confidentiality.

## **2. RECORDING SECRETARY REPORT – Barbara Danieli (Acting) – (attached)**

- Approval of August 24, 2020 minutes.

*Motion to approve the August 24, 2020 minutes: Jan Leikam*

*Second: Lorrie Scott*

*All in favor; none opposed. Motion passed.*

- Approval of August 31, 2020 minutes.

*Motion to approve the August 24, 2020 minutes: Jan Leikam*

*Second: Shirley McFadden*

*All in favor; none opposed. Motion passed.*

- Discussion regarding the report ensued among board members. Ron Williams mentioned a call from Terry O'Brien (T. O'Brien is located in Delaware, Region 2), who did not receive ballots or dues information and was not on the directory. She had sent an application into BCOA July 2018 (membership for her and her husband (John Witt), with Barbara Skinner and Patti Neale as sponsors. Ron Williams found Barbara Skinner's sponsorship form, but Ron Williams could not locate Patti Neale's form. Patti Neale has subsequently provided a sponsorship form to Ron Williams. Accordingly, Terry O'Brien information will be reviewed via email and a second reading will be submitted at the next board meeting.

*Due to an oversight of an application process, there is a motion to review*

*Terry O'Brien's first reading by email: Karen Ackerman*

*Second: Barbara Danieli*

*All in favor; none opposed. Motion passed.*

**First Readings: None Received**

**Second Readings:**

- Jennifer Frank and Walter Guy Thonotosassa, FL (Laura Hyatt and Patti Neale sponsors). Jennifer Frank is now deceased, and the check would not clear because her account was closed. Accordingly, the vote for application has been postponed pending further information (receipt of new check).

*Motion to approve the second reading of Walter Guy pending receipt of replacement check: Lorrie Scott*

*Second: Jan Leikam*

*All in favor; none opposed. Motion passed.*

- Richard Fundom and Richard Sprague, Denver, CO (Pam Buffington and Amy Sorbie sponsors)
- Claire Green, Columbia, SC (Susanne Cecere and Sandra Moore Doby sponsors)
- Hannah Hix, Hendrix, OK (Cherie Hunchak and Leslie Walenta sponsors)
- Meaghan Duck, Rives Junction, MI (Jamie Bobrowski and Ameera Hoffman sponsors)

*Motion to approve the second reading of Richard Fundom and Richard Sprague, Claire Green, Hannah Hix and Meaghan Duck:*

*Shirley McFadden*

*Second: Lorrie Scott*

*All in favor; none opposed. Motion passed.*

*Motion to approve the Recording Secretary report: Joyce Katona*

*Second: Shirley McFadden*

*All in favor; none opposed. Motion passed.*

**3. CORRESPONDING SECRETARY REPORT – Barbara Danieli (attached)**

Discussion ensued about the master membership list, the responsibilities of Recording Secretary vs. Treasurer and position responsibilities. The board acknowledged job responsibilities may not be under the jurisdiction of the appropriate officer due to situations in the past. The board discussed reviewing all positions responsibilities and compiling a job description for all board/officer positions.

*Motion to approve the Corresponding Secretary report: Shirley McFadden*

*Second: Jan Leikam*

*All in favor; none opposed. Motion passed.*

**4. TREASURER’S REPORT – Jan Leikam**

Discussion ensued regarding the Treasurer’s report. The totals in the reports are accurate; however, some of the detail (unidentified amounts) require additional information and subsequent classification.

Ron Williams to work with Jan Leikam, Helen Lee, Barbara O’Neill and Lyn Hoflin to make certain all financials are in order for a smooth transition at the beginning of 2021.

*Motion to accept the Treasurer’s report: Karen Ackerman*

*Second: Shirley McFadden*

*All in favor; none opposed. Motion passed.*

**5. REPORT OF THE AKC DELEGATE – Prudence Hlatky (no report)**

**6. REGIONAL GOVERNOR REPORTS – (attached)**

*Motion to approve the Regional Governor reports: Barbara Danieli*

*Second: Jan Leikam*

*All in favor; none opposed. Motion passed.*

**7. REPORT OF THE STANDING COMMITTEES**

- **AKC Gazette Columnist – Jon Steele**
- **Annual Awards – Nancy Katsarelas (report attached)**
- **Aristocrat – Helen Lee (report attached)**
  - Jan Leikam discussed the change of having memorials in the Aristocrat.
- **BCOA Archivist – KC Artley (report attached)**
- **BCOA Beverly C. Taylor Trust – Barbara O’Neill (report attached)**
  - The Rescue from Texas was denied because they did not qualify for the annual disbursement due to a number of reasons cited; however, the Trust is still willing to work with the group.
- **BCOA Shop – Carol Enz (report attached)**
- **BCOA Website – Helen Lee (report attached)**
  - Ron Williams to assign someone(s) to assist in reviewing files for accuracy.
  - Ron Williams also working on different calendars for the BCOA website.
- **Borzoi Welfare – Danielle Steenkamp - (report attached)**

- **Championship Medals – Chris Danker (Conformation) – (report attached)**
- **Canine Ambassador Program – Susanne Cecere (report attached)**
- **Club Inventory and Medals – Barbara O’Neill (report attached)**
- **Futurity – Joyce Katona**
  - Joyce Katona noted that trophies made for Albuquerque, NM did not have dates so they will be used for the 2021 National Specialty.
- **Futurity Event – Barbara O’Neill (report attached)**
- **Health – Nancy Hopkins – (report attached)**
- **Health Foundation (Canine & Morris Animal) – Virginia Jones (report attached)**
- **Judges Education – Patti Neale (report attached)**
- **Keeping in Touch – Edna Ogata**
- **Junior Showmanship – Barbara Tyler Lord (report attached)**
- **Legislative Issues – Lyn Hoflin (report attached)**
- **Meet the Breeds, New York – Ron Williams**
- **Members Education – Prudence Hlatky (report attached)**
- **National Specialty – Barbara O’Neill - Wilmington, OH (May 22-29, 2021) (report attached)**
- **National Specialty – Barbara O’Neill - Mesquite TX (April 23-30, 2022) (report attached)**
- **Nominating Committee – Barbara Danieli (report attached)**
- **Registry of Merit (ROM) – KC Artley (report attached)**
- **Standing Rules – Jan Leikam**
  - Ron Williams to schedule a Special Board meeting to review and discuss BCOA Standing Rules, on a Monday in early December.

*Motion to approve the Standing Committee reports: Karen Ackerman  
 Second: Lorrie Scott  
 All in favor; none opposed. Motion passed.*

## **8. UNFINISHED BUSINESS –**

- **Side Committees** –

- **JEC Tri-Fold – Open Discussion**

- There were several tri-fold email conversations with the board regarding committee names on the brochure. Prudence Hlatky had previously shared the board's comments/position with the committee.

- Motion that no committee names will be on any JEC committee materials (including tri-fold and visualization of the standard) effective 10.31.20:*

- Lorrie Scott*

- Second: Joyce Katona*

- All in favor; none opposed. Motion passed.*

- **Mentor Guidelines – Prudence Hlatky**

- The board discussed the current mentor list, Ron Williams suggested the Regional Governors contact mentors in their region and inquire if the mentors still wish to participate; otherwise, the board will designate as emeritus status for mentors no longer participating. Also, the Governors can also inquire if the mentors are in possession of the Judges Education Seminar DVD.

- **Obedience, Agility and Rally Ranking System – Betsy Tolley and Lorrie Scott**

- Board was advised they have received an offer of a computer program for the club's use in ranking which will be the property of BCOA. The program has not yet been received. Multiple people within BCOA will be using this program, ie., multiple regions.

- Motion to accept the new calculations for the ranking of obedience, agility, and rally as outlined in Betsy Tolley's and Lorrie Scott's report:*

- Jan Leikam*

- Second: Shirley McFadden*

- All in favor; none opposed. Motion passed.*

- **Judges Compensation – Open Discussion**

- Judges compensation was discussed as a board and the decision was to maintain as current.

- **Challenge Trophy in Nadine Johnson's Memory – Prudence Hlatky**

- Tabled to next board meeting.

- **25 and 50 Year Member Awards – Barbara Danieli**

- Barbara Danieli to provide awards by end of year to respective members.

- **Last Will and Testament – Barbara Danieli**

Tabled discussion on future gifts to next board meeting,

9. **NEW BUSINESS** –

○ **Independent Specialty Judge Approval** –

Discussion ensued for possible new standing rule to clarify judging an independent specialty. Barbara Danieli to contact AKC to discuss concerns and seek further clarification on the two forms.

○ **Membership Involvement and Outreach – Prudence Hlatky**

Tabled discussion to next board meeting.

○ **AKC Club Logo/Copyright – Barbara Danieli**

The board discussed granting licensing to the AKC.

*Motion to sign the agreement for AKC logo for purposes of Meet the Breeds use only: Jan Leikam  
Second: Karen Ackerman  
All in favor; none opposed. Motion passed.*

○ **Membership Mailings – Open Discussion**

The board discussed electronic mailings and decided not to pursue at this time.

**Announcements**

Ron Williams acknowledged Lorrie's contribution to the board as 12.31.20 will be the last day on the BCOA board.

Ron Williams also acknowledged Jan's contributions to the board; she has held several positions with the latest, Treasurer, being one of the most difficult positions.

The entire board appreciates the efforts of Jan and Lorrie.

*Motion to close the board meeting: Barbara Danieli  
Second: Shirley McFadden  
All in favor; none opposed. Motion passed.*

**Meeting Adjourned at: 6:49: pm (PST)**