



**BCOA BOARD MEETING MINUTES - FINAL**  
**March 3, 2020 – Teleconference**

1. **ROLL CALL** – taken and meeting commenced at: 7:35 pm (EST)

<b>OFFICERS/BOARD</b>	<b>IN ATTENDANCE</b>
Ron Williams, President	Yes
Carol Enz, Vice President	Yes
Janis Leikam, Treasurer	Yes
Joy Windle, Recording Secretary	Yes
Barbara Danieli, Corresponding Secretary	Yes
Prudence Hlatky, AKC Delegate	Yes
Kari McCloskey, Region 1	Yes
Elizabeth Tolley, Region 2	Yes
Shirley McFadden, Region 3	Yes
Lorrie Scott, Region 4	Yes
Karen Ackerman, Region 5	Yes
Joyce Katona, Region 6	Yes

2. **REPORT OF THE TREASURER** – Jan Leikam

- Treasurer Report was discussed and tabled to the next meeting.

3. **UNFINISHED BUSINESS** –

- 2020 Pedigree Book – Barbara O’Neill

The yearbook is smaller than prior years, with approximately 238 ads placed.

- Independent Specialty Judge Mentors – Prudence Hlatky

This program is in process. The committee has discussed how to get Specialties loaded in the system and lining up the mentors. Mentors are being reviewed to determine who is active and willing to support Specialties in mentoring judges. Consideration has been given to provide two mentors for each region tracking their independent specialties in that area. Once determined, the next step is to review the updated BCOA list of mentors and select mentors willing to educate at that Specialty.

Although some mentors attending the BCOA National are not able to sit with the judges due to time constraints, the committee is considering a badge that could be worn at the show identifying them as a mentor, so anyone at the show (public, judge) could approach them and ask questions.

- Performance AVA and the BVLAA Revision Committee – KC Artley and Karen Ackerman

Noted that KC Artley was instrumental on this committee and making it easier for people to participate. Points were increased for some of the more difficult titles in Obedience and Rally.

The revisions are still a work in progress. Revisions are anticipated to be made effective 1.1.21.

Further discussion ensued and tabled to the next meeting, providing the board an opportunity to review a proposal for discussion at the next meeting.

- Agility, Obedience and Rally BCOA Ranking System – Betsy Tolley and Lorrie Scott

Ranking system in progress; recommendations have been gathered and preparing a summary report for discussion

- Home Visitation for New Members Update – Joy Windle

This topic is directed toward potential new members that don't have people close by who can do a home visit (i.e., rural/remote areas). Board discussed parameters, i.e., vet approval, club member's nature and duration of relationship with proposed member, etc. Protocol to follow requires outlining.

It was suggested that if a potential new member doesn't currently have dogs, perhaps a home visit should be waived. Currently, home visits are not required for foreign members. Consideration should be given in stipulating this on the new form.

Joy Windle and Barbara Danieli will work on this topic following the National in New Mexico.

- Local Club Banner Measurements for Replacements – Carol Enz

Ron Williams discussed the need to measure replacement banners when the BCOA pod is delivered to Albuquerque, New Mexico

#### 4. NEW BUSINESS –

- Website Communication Issues

BCOA acknowledges current communication issues and taking steps to improve in the form of regional governors attending additional regional specialties, blast emails, working with members to join the BCOA web group, changes in dues forms (i.e., paperless option), etc.

Discussion regarding the cost of mailings, how mailings can be grouped together to save postage and increasing BCOA annual dues.

Website Communication Issues will be kept on future agendas as Unfinished Business for further discussion.

- Review the Nominating Process

The committee must follow the procedures prior to making nominations that result in adding or removing a member from the board. All communication between the committee and potential and selected nominees must be documented in writing; nothing may be accepted verbally.

Template letters are in place for officers wishing to rerun and candidates desiring a position. These templates were not used by the Nominating Committee last year.

The Nominating Committee reviews all board members whose term expires and potential new board member applicants as well as providing a final report to the board.

The board is in process of reviewing a Nominating Chair and suggestions of members for the nominating committee with Ron Williams

- Adding Regional Club Trials and Matches to Website Events Page – Joy Windle

*Motion to add regional club trials and matches to BCOA Website Events page: Jan Leikam  
Second: Karen Ackerman  
All in favor; none opposed. Motion passed*

- AKC Parent Club Tool

Karen Mays originally sent the Parent Club Tool to the Ron Williams. Ron Williams will forward this information to the entire board. Board members should go online and review the members listed as Breeders of Merit to make certain they are still in good standing.

- BCOA National Specialty Exchange

Ron Williams has spoken with Michelle Copeland to put in their description that the above website is not an official BCOA site. Michelle does not think the description needed adjustments. Michelle also indicated they will curtail and/or delete any posts discussing BCOA business. Discussed ways of handling national

specialty communications – tabled for F2F meeting. The board will need to address ways of handling miscommunication for this website.

- AKC Sportsmanship Award

Ron Williams to check emails from Karen Mays. Ron Williams has received correspondence from some members for the above award. By the end of this week, Ron would like any other suggestions for the Good Sportsmanship Award from the board.

- 25 Year (Life) and 50 Year (Gold Star) Awards

Certificates are done for 25 and 50 years.

Joy Windle to resend the list to the board. Ron Williams and Betsy Tolley are to reach out to see if the 50-year members are still receiving BCOA information and are active.

***The board went into a closed session at 9:45 pm. The board came out of closed discussion at 10:45 pm. It was decided the Board did not have jurisdiction to act on the items outlined.***

- Membership Questionnaire -

Reviewed proposed questionnaire and discussed items to be included on the questionnaire.

***Motion to accept the report: Jan Leikam  
Second: Karen Ackerman  
All in favor; none opposed. Motion passed***

***Motion to close the board meeting: Betsy Tolley  
Second: Karen Ackerman  
All in favor; none opposed. Motion passed***

**Meeting Adjourned at: 11:18 pm (EST)**