

## **Borzoi Club of America Guidelines for Regional Governors**

1. To follow the guidelines in the 'Board Member's Code of Conduct'.
2. To read and have a working knowledge of the BCOA Constitution and By-Laws.
3. To attend at least two Board meetings per year in accordance with the Constitution and to make a strong effort to attend all regular and special Board and Membership meetings.
4. To hold a BCOA Regional Meeting at least once per year with ample notice to the membership of that Region, in a location that will allow as many BCOA members as possible to attend.
5. To act as a liaison between BCOA and the Region Club in your area regarding club sponsored activities.
6. To be available to answer questions about BCOA policies, or to be able to refer questions to the appropriate source (such as BCOA "minutes") for an answer.
7. To encourage BCOA members to organize and hold matches and/or other Borzoi-related events on a yearly basis to help educate and involve the community.
8. To attend Specialties, TSEs and other borzoi-related events (including performance events) in your Region whenever possible.
9. To assist interested parties to access membership applications, sponsor forms or other BCOA documents that may be needed.
10. To contact members in your Region whose membership dues are about to lapse and encourage them to renew their membership.
11. To serve as a liaison for Borzoi Rescue in your Region when local rescue needs arise.
12. To advise your regional membership of any change in your contact information in a timely fashion and to ascertain that your information is up-to-date on the BCOA website.
13. To inform the BCOA Recording Secretary of changes in regional membership contact information in order to maintain accurate membership lists.
14. To send copies of all correspondence for your Region to the BCOA Board